



Recertification Team/Small Business and Individual Plans  
P.O. Box 7094  
Pasadena, CA 91109-9641

April 28, 2011

STEVEN SHORR  
1027 W 11TH ST APT 3  
SAN PEDRO, CA 90731-3558

Dear STEVEN SHORR,

We're currently recertifying small business groups to comply with the California Small Group Act, Assembly Bill 1672. *Recertification* means that the small business group employers and/or the broker of record must submit documents that enable Kaiser Permanente to verify that each small business group is still a viable business. Each affected group will be contacted for recertification three months before it's due for renewal. For additional information, contact the Kaiser Permanente Recertification Team toll free at **1-877-490-4983**.

The attached report lists your small business groups scheduled for recertification. Our records show you as the broker of record for these groups. If you're not the broker of record for these groups, please contact the Recertification Team. You may want to contact your groups to encourage their response to the recertification request or to make them aware of the option to switch to a conversion plan.

**Please review the enclosed report carefully.** It is a cumulative document; each time you see it, groups may have been deleted or added. Compare each report you receive with the previous report to ensure you know which groups are scheduled for renewal or pending termination.

Make sure your small business group clients have every opportunity to avoid termination. Consider giving notice to groups listed as not having responded that they have 30 days to provide documentation or choose conversion.

**Your entire book of business won't be chosen for recertification at one time.** The process will be completed in stages, with groups randomly selected each month.

If you have questions or need help, contact the Recertification Team toll free at **1-877-490-4983**, e-mail us at **recert@kp.org**, or visit us online at **brokernet.kp.org**. Or, you may fax us toll free at **1-866-233-7847**.

Sincerely,

Kaiser Permanente Recertification Team