



P.O. Box 9042
Oxnard, CA 93031-9042

March 1, 2011

Steven Shorr
1027 W 11th #3
SAN PEDRO, CA 90731

Group Number:
Group Name:
AUTOMOTIVE

Dear Group Administrator,

We are in the process of updating our membership files in order to confirm that your company still qualifies for our Small Group Coverage. In accordance with our Group Benefit Agreement (General provisions section); your assistance is requested in providing the following records:

Please provide:

- Currently filed Quarterly Wage and Withholding Report – DE6 (See attached sample).
- Please indicate the work status of each employee listed on the DE6.
Example: full time, part time, terminated, declined, within the waiting period, etc.
- Provide declinations for all eligible employees and dependents not currently enrolled. Please ask the employees to complete Sections 2 & 4 of the Employee Application. (Applications are available online at Anthem.com/CA).
- For sole proprietors, partners or corporate officers not listed on the DE6, ask each person to complete a copy of the attached form and include all related documents.

Note: Additional information may be requested upon review of documents provided.

Please return the requested documents via fax to (805) 713-8006 or mail to: Attn: Small Group UW#1, Anthem Blue Cross, PO Box 9042, Oxnard, CA 93031-9042.

Please submit this information by March 15, 2011, in order to verify that your group remains in compliance with the Group Benefit Agreement.

If you have any questions, please call us at (800) 627-8797 or contact your Anthem Blue Cross agent.

Sincerely,

Linda Winsick
Small Group Underwriting
Ph: (805) 713-7106 Fax: (805) 713-8006